

MINUTES  
SOUTH & CENTER CHAUTAUQUA LAKE SEWER DISTRICTS  
ADMINISTRATIVE BOARD MEETING  
MARCH 1, 2022

PRESENT

Karen Rine – Chair  
Pierre Chagnon  
William Ortman  
Robert Yates  
Andrea McLean – excused from meeting @ 1:08 pm due to prior commitment  
Thomas Walsh  
Bryan Wilson

PRESENT VIA VIDEO CONFERENCE (ZOOM)

William Chandler  
Steve Abdella  
Kristen Wright  
Paul McGarvey – GHD

EXCUSED

Thomas Erlandson

GUESTS

Elizabeth Slagle – SCCLSD Laboratory Technician

Chair Karen Rine called the meeting to order at 12 noon.

**Andrea McLean moved to approve the Board Meeting Minutes of February 1, 2022 as written and distributed. Pierre Chagnon seconded the motion and the motion carried unanimously.**

Next Paul McGarvey provided a brief update related to the construction progress of the Phase 1 Sewer Extension. Work has been done over the past couple of weeks at the BOCES Pump Station, in preparation of the large wet-well chamber. A crane will be mobilized tomorrow with plans to set the wet-well the following day. Further, Mr. McGarvey indicated that the contractor will begin to proceed with work at the Hadley Bay Pump Station site in the next couple of weeks. A second crew will continue to install grinders. Mr. McGarvey was happy to report too, that the large 10-inch valves did arrive a couple of weeks ago. There had previously been some concern about late delivery on these valves, so their early arrival was welcomed.

Mr. McGarvey subsequently informed the Board that GHD is currently working on the Map and Plan associated with Phase 2 of the Sewer Extension. He indicated that they have the preliminary layout complete with the estimated number of grinders, the number of booster pump stations, the number of main pump stations needed (similar to the BOCES and Hadley Bay pump station set-up), and creek

crossings and things of that nature have been identified too. Using this information, they have been able to come up with an Engineer's opinion of the probable cost for the Phase 2 efforts. Based on the financial calculations, Mr. McGarvey stated that he expects to have a first draft of this report in the next couple of weeks.

Next on the Agenda was the Wastewater Treatment Plant's Annual 2021 "Plant in Review." Laboratory Technician Elizabeth Slagle reviewed SCCLSD's Plant updates, permits and performance pertaining to the past year. Board members had this report (sharing illustrations and charts) that was included with the Board Packet and were given an opportunity to make comments and ask questions. Ms. Slagle signed out of the meeting about 1:15 pm.

### **DIRECTOR'S REPORT**

Director Walsh next introduced SCCLSD's Chief Operator, George Gloss. George was recently recognized as an "Outstanding Operator of the Year" by the New York Water Environmental Association, Inc. Mr. Walsh, along with the Board, applauded Mr. Gloss and thanked him for his demonstrated excellence in the operation and maintenance of the South & Center Chautauqua Lake Sewer Districts Plant.

Mr. Walsh continued by touching on the Southern Tier Brewery's excellent job related to their pretreatment and Cummins Engine Plant's improved wastewater pretreatment plant efficiency.

No changes noted with the Vittoria Cheese Plant's Facility stated Mr. Walsh.

The Board was informed by Director Walsh that the on-line bill pay is now available to our customers.

Advanced Rehabilitation Technologies has been contracted to line 26 manholes for SCCLSD. This will stop I/I, prevent erosion of mortar joints and protect and extend the life of the manholes.

Two non-compliance overflows were reported to the DEC due to the recent thaws sending considerable flows to the Plant. The Wastewater Plant, did however, perform well under the circumstances.

Attached to the Director's Report was a notice pertaining to the Town of Amherst NY, as it relates to a change in the local sewer use law there. It was of particular interest and Director Walsh wanted to bring this to the Board's attention in support of Chautauqua County adopting such a new law. Attorney Kristen Wright commented that the North District, too, is interested in such an amendment to our current law. She has obtained a copy of the Law that Amherst passed and indicated that her office can assist in drafting a document for Chautauqua County's purposes.

Next Director Walsh made the Board aware of accolades received for Bryan Wilson (from an affected North Harmony property owner). Tom thanked Bryan for his patience and proficiency in dealing with the many homeowners; and the varying issues that are arising throughout this extension process. Mr. Wilson was quick to pass credit along to David Wooley from GHD, who has been working closely with Bryan pertaining to any problems as they come about.

## **COMMITTEE REPORTS**

### **Finance Committee**

Nothing further to report from Finance Committee Chair Pierre Chagnon.

### **Technical Committee**

Nothing further to report.

### **Personnel Committee**

Chair Karen Rine made mention about a recent LRC Meeting. A new process has been developed to address situations where staff have been called in overnight, but then need some time off (for sleep) before returning to scheduled work hours the next morning. This Department procedure is still being formulated and Director Walsh noted that this will be modeled after the current inclement weather policy as far as make up (for any time off to recoup sleep) is concerned.

## **ATTORNEY'S REPORT**

Mr. Abdella re-capped discussion from the prior meeting in regards to updated charges being considered for camp-ground sites. He stated that a motion was passed to move forward with setting a public hearing. He said this Board would set this hearing prior to adopting a recommendation that would go to the County Legislature. Mr. Abdella made mention of the draft resolution in today's Board packets for Board review. If everyone is comfortable with the language contained in the draft, the next step would be to set a date for this public hearing.

After some discussion back and forth, it was decided that the Public Hearing related to this matter would be held on Saturday, March 19, 2022 @ 9:00 am. The meeting site will be the Town of North Harmony Town Hall, located @ 5350 Stow Road in Ashville, NY. Attorney Abdella stated that this is a Legal Notice that has to be published (unlike our media notices for regular Board Meetings) and will appear in the classified section of the Post Journal. Director Walsh said that his office (under the advisement of the Law Department) will take care of getting this notice published, making certain it is within the required timeframe.

## **CHAIRPERSON'S REPORT**

Chair Karen Rine provided a hand-out to Board Members detailing items that have been accomplished concerning the Sewer Extension.

Next update meeting will be held on March 15<sup>th</sup>, 2022 @ 9:30 am; the next Board Meeting is scheduled for April 5, 2022 @ 12 noon.

With no further business to discuss for the good of the Districts, **Pierre Chagnon moved to adjourn the meeting @ 1:40 pm. Mr. Ortman seconded the motion and the motion carried unanimously.**

Respectfully submitted,

Lou Ann Peterson  
Recording Secretary

c: Thomas Walsh, Director SCCLSD  
Steve Abdella, Chautauqua County and Districts' Attorney  
Board  
File