

MINUTES
SOUTH & CENTER CHAUTAUQUA LAKE SEWER DISTRICTS
ADMINISTRATIVE BOARD MEETING
OCTOBER 4, 2022

PRESENT

Karen Rine-Chair
Thomas Erlandson
William Chandler
William Ortman

PRESENT VIA VIDEO CONFERENCE

Steve Abdella
Kristen Wright
Paul McGarvey – GHD

EXCUSED

Pierre Chagnon
Robert Yates
Andrea McLean

Chair Karen Rine called the meeting to order at 12 noon.

Related to the Phase 1 Sewer Extension, Mr. Paul McGarvey of GHD reported that the Project is progressing with focused activity on Route 394 to finish up “before the snow flies.” He stated that they are just about done with the 10” pipe installation on Route 394 and as part of that, there are two locations where it was necessary to install underneath the state road. One of those locations (under the road) is complete and work on the second location is being installed “as we speak” according to Mr. McGarvey.

Additionally noted Mr. McGarvey, the Contractor has installed a number of grinders on Route 394 and that work will continue for the next couple of weeks. Site restoration continues in those areas, as well.

Mr. McGarvey was happy to state that they remain on track to wrap up 394 before winter hits.

The next update meeting will be held October 18, 2022 @ 9:30 am.

Mr. Chandler moved to approve the September 6, 2022 Board meeting minutes as written and distributed. William Ortman seconded the motion and the motion carried unanimously.

ACTIONS BEFORE THE BOARD

After discussion related to the Districts' continuing membership in the Chautauqua Lake & Watershed Management Alliance, **Mr. Ortman moved to approve 2022-2023 membership in the Alliance at a cost of \$1,000 for another year. William Chandler seconded the motion and the motion carried unanimously.**

Next Director Walsh spoke about the proposed camp ground rate restructuring and stated they had been working on this matter for quite some time. He explained that although each camp site would technically meet the defined by law criteria (of an equivalent dwelling unit – EDU), the Districts are proposing a 50% discount - recognizing that these units are recreational campers, not actual homes.

Based on further dialog, **Dr. Erlandson moved that the Administrative Board recommend that the County Legislature approve the proposed Resolution amending the User Charges for SCCLSD (Camp Ground rate restructuring). William Chandler seconded the motion and the motion carried unanimously.**

DIRECTOR'S REPORT

Southern Tier Brewery and Cummins Engine Plant both continue to do an excellent job in their pretreatment efforts.

LaBella Engineering is currently designing a plan to remove the 10,000 gallon underground fuel tank and replace it with an above ground tank. This project is still in the design phase.

Barton & Loguidice Engineering Inc. is currently engineering a high flow primary by-pass line that would eliminate structure 1 overflow during a high flow weather event. Currently the project is under review by DEC and we are awaiting approval.

The Chautauqua County Legal Department, along with SCCLSD and NCLSD are reviewing the Sewer Districts' Local Law 6-94 (with assistance from Barton & Loguidice Engineering) for the purpose of updating language and particular parts of the Law that have become outdated.

Following the Solicitation for the Phase 2 Engineering Request for Qualifications, a Request for Proposals will be advertised in October for the Route 394 Corridor Map & Plan. The Map & Plan will be presented to the County Legislature to proceed with the special zone of assessment related to the (9 properties) on Route 394.

Regarding the Phase 2 "Request for Qualifications," Director Walsh informed that group that on Thursday, October 13, 2022 we will be hearing presentations from three Engineering Groups. Each group is allotted 45 minutes and they are scheduled as follows: Clark, Patterson, Lee @ 9:00 am, Barton & Loguidice @ 10:00 am and GHD Engineering @ 11:00 am. The meetings will take place in the Districts' Boardroom.

COMMITTEE REPORTS

Finance, Technical and Personnel:

Nothing further to report.

ATTORNEY'S REPORT

Mr. Abdella had nothing further to report.

CHAIRPERSON'S REPORT

Chair Karen Rine had nothing further to report.

With no further business to conduct for the good of the Districts, **William Ortman moved to adjourn the meeting @ 12:50 pm. William Chandler seconded the motion and the motion carried unanimously.**

Respectfully submitted,

Lou Ann Peterson
Recording Secretary

c: Thomas Walsh, Director SCCLSD
Steve Abdella, Chautauqua County and Districts' Attorney
Board
File