



CHAUTAUQUA COUNTY DEPARTMENT OF HUMAN RESOURCES

3 N. Erie Street • Room 144 • Gerace Office Building, Mayville, NY 14757-1007 • Email cchrs@chqgov.com
Phone (716) 753-4237 • Fax (716) 753-4686 • Website chqgov.com

PUBLIC HEALTH EDUCATOR

Full-Time - 35 Hrs./Wk.

Starting Salary: @ \$23.47/Hour w/Benefits

Chautauqua County Department of Health and Human Services is actively seeking qualified applicants to fill a Public Health Educator position located within the Mayville, NY office.

Position is full-time, 35 hours per week starting at \$23.47/hour. Chautauqua County Government also offers a comprehensive benefit package including Dental, Health, and Vision insurance, Employee Assistance Program, Retirement Savings Programs, Paid Time Off and much more.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title.

In order to be considered for this position - **ALL** applicants must meet the minimum qualifications listed below* and **MUST** submit an application available on the Chautauqua County Government's website: www.chqgov.com click on "Employment."

Mail completed applications to:

Chautauqua County Department of Human Resources
Gerace Office Building
3 North Erie St – Rm 144
Mayville, NY 14757

Equal Opportunity Employer

PUBLIC HEALTH EDUCATOR

DISTINGUISHING FEATURES OF THE CLASS: A Public Health Educator applies the principles of behavioral science in public health programs to foster the voluntary adaptation of behavior to improve or maintain health. The work is primarily focused on developing and delivering information and education directly to the public and in partnership with other community resources. The work is performed under the general direction of a public health official of higher rank. Work is subject to review through conferences, performance evaluations, reports and observation of results obtained. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Provides prevention and health promotion education to the public by media and virtual and in-person presentations and events;
- Provides prevention education to schools, businesses and community agencies on the subjects of infectious, acute and chronic diseases and conditions;

- Consults with and guides various individuals and groups such as coalitions, associations, service clubs, and others in initiating or developing and improving their skills in recognizing and solving public health problems;
- Initiates, plans, develops, conducts and evaluates educational programs;
- Prepares, edits and pre-tests publications, periodicals, technical reports and audio-visual materials;
- Assists other agencies in organizing and promoting programs in the field of health;
- Organizes conferences and meetings;
- Prepares media materials and press releases;
- Compiles reports and monitors data;
- Assists in development and implementation of community-wide strategic health plans;
- Represents the Health Department at meetings and seminars with community partners on matters relevant to community health;
- Coordinates media or marketing initiatives in collaboration with other public health officials;
- Develops and maintains curriculum that is used in education presentations;
- Maintain strong collaboration with human service agencies, health organizations, faith-based organization and other influential and relevant entities;
- Participate in coalitions to identify populations in need and coordinate comprehensive efforts to specifically address targeted areas.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of modern principles, practices, techniques and applications of teaching; good knowledge of the philosophies, principles and techniques of public health education; good knowledge of the principles and methods of community organization and group work; good knowledge of media and its use as applicable to the field of public health education; good knowledge of current social and economic problems pertaining to public health; ability to prepare technical reports; ability to write grant applications, press releases and other reports and correspondence; ability to establish and maintain cooperative relations with associates, professional health workers, community groups, and the public; ability to organize groups and to address meetings and conferences; ability to express oneself clearly and effectively orally and in writing; good judgment, initiative and resourcefulness; integrity; tact; physical condition commensurate with the demands of the position.

MUST MEET MINIMUM QUALIFICATIONS: Either:

- A. A master's degree from a regionally accredited or New York State registered college or university in public health or health education; **OR**
- B. A Bachelor's degree from a regionally accredited or New York State registered college or university in health education, health science, public health, health promotion, community health, or health communications; **OR**
- C. A Bachelor's degree from a regionally accredited or New York State registered college or university in education, nursing, epidemiology, wellness and fitness, or nutrition and one (1) year of experience in health education; **OR**
- D. A Bachelor's degree from a regionally accredited or New York State registered college or university in marketing, human services, social work or psychology and two (2) years of experience in health education.

Note: The minimum qualifications are established pursuant to NYCRR10, Chapter 11, Section 11.151.

ADDITIONAL REQUIREMENTS: A local public health educator must satisfactorily complete 15 hours of continuing education in health education related topics approved by the New York State Health Department within one year of appointment.