



---

## CHAUTAUQUE COUNTY DEPARTMENT OF HUMAN RESOURCES

---

3 N. Erie Street • Room 144 • Gerace Office Building, Mayville, NY 14757-1007 • Email [cchrs@co.chautauqua.ny.us](mailto:cchrs@co.chautauqua.ny.us)  
Phone (716) 753-4237 • Fax (716) 753-4686 • Website [www.co.chautauqua.ny.us](http://www.co.chautauqua.ny.us)

### **REGISTERED PROFESSIONAL NURSE II (SOCIAL SERVICES)**

**Permanent Full-Time w/Benefits  
35 Hrs./Wk. @ \$25.20/Hour**

Interested candidates **MUST** complete a Chautauque County Application for Employment and/or Examination available at [www.co.chautauqua.ny.us](http://www.co.chautauqua.ny.us) click on "Employment." Resumes will not be accepted unless accompanied by an original application. Once application is complete, print and send to the Chautauque County Department of Human Resources office for consideration.

**Only applicants meeting minimum qualifications listed below will be considered for appointment.**

**DESCRIPTION OF POSITION:** The Chautauque County Department of Health and Human Services is seeking qualified applicants for a full-time Registered Professional Nurse II (Social Services) at the Mayville, NY location. This is professional nursing work involving ordinary responsibility for nursing assessment, case management and health services counseling for individuals and/or their families to assist them with their economic, emotional, social, medical and environmental difficulties. Primary function is to provide services to clients in the community that are served by the County department of Health and Human Services. Assignments and supervision are received from a higher ranking supervisory employee within the respective department. Does related work as required.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title.

**TYPICAL WORK ACTIVITIES:**

- Interviews and counsels patients and/or families in home or in a variety of settings;
- Conducts assessments and reassessments in accordance with 18 NYCRR 505.14 of health and functional care needs including a review of informal and formal supports to produce a plan of care for maintaining the client in their home or community based setting;
- Conducts social and medical evaluations in conjunction with nursing home placements and personal care services provided in the client's home;
- Develops a plan of care and counsels the client, family and/or caregiver on community long-term service and support options, makes appropriate referrals to medical or community services and arranges for services from other providers when appropriate;
- Establishes a relationship with individuals and families to persuade them to avail themselves of recommended social services;
- May also provide education to clients and caregivers on health conditions;
- Provides general health counseling and education aimed at the prevention of illness and the attainment of optimal health with the goal of maintaining clients in their home or community based setting;
- Refers clients to primary care when change in medical status occurs;
- Participates in case conferencing with departmental social work staff and outside agencies as appropriate in the case management of clients;
- May evaluate requests for payment of medical services, appliances or supplies;
- Keeps records, prepares reports and other related documents.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of modern principles of nursing at the level of a Registered Professional Nurse; good

knowledge of the legal and ethical standards of providing client nursing services; good knowledge of community health and social services programs; ability to establish and maintain successful relationships with people; skill in the application of nursing techniques, practices and client counseling; ability to follow technical oral and written instructions and utilize guidance; ability to keep thorough and accurate nursing records and make reports; ability to report to various work sites as assigned; sensitivity to the reactions of others; good powers of observation and analysis; initiative; tact; emotional maturity; good judgment; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Possession of a license issued by the State of New York to practice as a Registered Professional Nurse at the time of application, appointment, and during service in this classification, and two (2) years of full-time, paid work experience providing services to clients in home health care.

**SPECIAL REQUIREMENT:** Ability to meet the regular transportation requirements in carrying out field work assignments at time of appointment and during service in this classification.

**NOTES:**

1. Minimum qualifications are set by 18 NYCRR 505.14 (b) (3) (iii).
2. Candidates who possess credentials from other states for which New York maintains reciprocity will be approved conditionally pending proof of New York State Certification.

Equal Opportunity Employer