



CHAUTAUQUA COUNTY DEPARTMENT OF HUMAN RESOURCES

3 N. Erie Street • Room 144 • Gerace Office Building, Mayville, NY 14757-1007 • Email cchrs@chqgov.com
Phone (716) 753-4237 • Fax (716) 753-4686 • Website www.chqgov.com

SANITARY AIDE (Seasonal)

**Seasonal Part-Time, No Benefits
25 Hrs./Wk. @ \$18.69/Hour**

Chautauqua County Department of Health and Human Services is seeking to fill one (1) Seasonal Part-Time Sanitary Aide position within the Mayville division of Environmental Health. This position is Seasonal part-time, 25 hours per week starting at \$18.69/hour.

This position is being filled from those candidates who submit an application for, and are approved for, this position. No future exam will be necessary.

All applicants must meet the minimum qualifications listed below and **MUST** submit an application available on the Chautauqua County Government's website: www.chqgov.com click on "Employment" in order to be considered for the position. **No resumes, emailed or faxed applications will be accepted.**

Please mail completed applications to:

Chautauqua County Department of Human Resources
Gerace Office Building
3 North Erie St – Rm 144
Mayville, NY 14757

Equal Opportunity Employer

SANITARY AIDE

DISTINGUISHING FEATURES OF THE CLASS: This is routine but important inspection work involving the inspection of public and private sanitary facilities at resort areas or bathing beaches, and collecting of required samples. An employee in this class works under general supervision of a technical or professional superior but performs the duties independently in accordance with the appropriate regulations, policies and procedures. Does related work as required. This work is usually seasonal in nature, occurring during the summer months.

TYPICAL WORK ACTIVITIES:

Inspects water supplies, sewage and waste disposal facilities at summer camps, cottages and resorts for compliance with requirements;
Collects samples of water at bathing beaches and swimming pools and drinking water from City, Village or mobile park systems;
Assists in analysis of water supplies for bacteriological standards;
Inspects sanitary conditions in restaurants and other eating places;
Calls attention to violations and recommends corrections;
Reports results of inspections and recommended corrective action to superior;

Collects mosquitoes at light traps and sorts and identifies mosquitoes by species in laboratory;
Interviews private individuals and establishment operators relative to complaints about sanitary facilities, public health nuisances and related matters;
Advises the public on controlling laws, codes and regulations;
Assists in special public health studies on assignment;
Performs a variety of clerical and general office functions as directed.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of the basic principles and practices of an environmental sanitation program with special attention to water supplies, sewage disposal, bathing water quality, and water safety; working knowledge of the appropriate provisions of the public health law, sanitary code and regulations; ability to meet the public and obtain cooperation; ability to explain in clear non-technical language the provisions of the controlling laws and regulations; ability to prepare reports; firmness with tact and courtesy; initiative and dependability; mature judgment; physical condition commensurate with the demands of the position.

MUST MEET MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma and;

- A. One year of college with emphasis in engineering, biology, chemistry or sanitary science; OR
- B. One season's experience in sanitary inspection work; OR
- C. One season's experience in student intern work with County government; OR
- D. Any equivalent combination of training and experience sufficient to indicate ability to perform the duties of the position.