

**SOCIAL SERVICES ATTORNEY**  
**CHAUTAUQUA COUNTY GOVERNMENT**

This is an excellent career opportunity for an executive-level candidate to lead the Legal Division of the Chautauqua County Department of Mental Hygiene and Social Services. This position supervises professional and para-professional staff in the administration of the following operations:

- Administers the legal processes of the department, including policy and protocol;
- Provides legal advice to the director, division heads, supervisors, and staff;
- Prepares briefs and other trial materials and represents the department in all courts;
- Provides legal services and supervises attorneys work related to the Uniform Interstate Family Support Act (UIFSA), child abuse and child neglect, termination of parental rights, adult protective matters, child support and paternity, estates and trusts, bankruptcy and other legal work as needed;
- Prepares for and officiates at public sales of property owned by the department;
- Makes recoveries for assistance granted as permitted by law, including initiation of legal proceedings if necessary.

The office is located in the Mayville, New York county government office campus. A competitive salary is offered commensurate with qualifications, education and experience. Employment benefits include the following:

- Health insurance, including vision, dental and an opt-out payment option
- Vacation
- Sick leave
- Choice of Two Comprehensive Retirement Plans
- Optional Deferred Compensation Plan
- Paid Health Insurance Benefit at Retirement
- Wellness Program
- Paid Life Insurance

Candidates must meet minimum qualifications in order to be considered for interview and employment as follows:

Admission to the Bar of the State of New York and two (2) years of experience in the practice of child abuse/neglect law, child support enforcement law, family law, public interest law, poverty law, elder law, welfare fraud law, or criminal prosecution.

**ADDITIONAL REQUIREMENTS:**

1. Possession of a License to practice law in New York State at the time of application, appointment, and during service in this class.
2. This position is a public officer as defined under Section 3 of NYS Public Officers Law. As such, candidates must be legal residents of Chautauqua County at time of appointment and during service in this classification.
3. The appointed candidate will be required to successfully compete in a civil service examination, to be held at a later date.

Interested candidates should complete a Chautauqua County Application for Examination or Employment form (available on this website), include a resume, and mail it to:

Chautauqua County Department of Human Resources  
Gerace Office Building  
3 North Erie Street, Room 144  
Mayville, New York 14757  
Equal Opportunity Employer.