



CHAUTAUQUA COUNTY DEPARTMENT OF HUMAN RESOURCES

3 N. Erie Street • Room 144 • Gerace Office Building, Mayville, NY 14757-1007 • Email cchrs@chqgov.com
Phone (716) 753-4237 • Fax (716) 753-4686 • Website: Chqgov.com

UTILITY WORKER

Permanent Full-Time @ 40 Hours/Week
Salary starts @ \$15.59/Hour w/Benefits

Chautauqua County Department of Public Facilities is actively seeking qualified applicants to fill a Utility Worker, 2nd shift (2:00 PM – 10:30 PM), position to work out of the Mayville, NY facility.

Position is full-time, 40 hours per week starting at \$15.59/hour. Chautauqua County Government offers a comprehensive benefit package including Dental, Health, and Vision insurance, Employee Assistance Program, Retirement Savings Programs, Paid Time Off and much more.

This position is being filled from approved applications received.

In order to be considered for this position - **ALL** applicants must meet the minimum qualifications listed below* and **MUST** submit an application available on the Chautauqua County Government's website: www.chqgov.com click on "Employment."

Mail completed applications to:

Chautauqua County Department of Human Resources
Gerace Office Building
3 North Erie St – Rm 144
Mayville, NY 14757

Equal Opportunity Employer

UTILITY WORKER

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class will perform a variety of semi-skilled and unskilled maintenance and laboring tasks. Responsibilities may include the performance of a wide variety of manual tasks in keeping municipal equipment, buildings, grounds, power utility lines, and streets in good condition. When assigned to a Public Utility a person may assist a line crew with the construction of both overhead and underground electrical installations. The work is performed under general supervision. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Mows grass, trims shrubs, rakes leaves, trim and cut trees and spades flower beds;
- Cleans streets, park areas, culverts, sewers, and basins;
- Collects and disposes of rubbish;
- Makes minor repairs to streets and sidewalks;
- Paints traffic signs, parking signs and crosswalks;
- Operates a van, truck, snowplow, or other light automotive equipment;
- Makes minor carpentry repairs to picnic tables, benches and municipal buildings;

- Performs a variety of maintenance and custodial duties as directed;
- Performs minor electrical, plumbing and carpentry repairs on municipal buildings;
- May perform building cleaning tasks including the use of mechanized cleaning equipment;
- May load, unload, receive and check deliveries of goods;
- May move, retrieve, and deliver records, files, books, bulk mail, supplies or equipment;
- May perform labor for specific projects such as placing wire for telephone or data transmission;
- Performs minor maintenance on equipment as directed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Working knowledge of rough carpentry, mechanical repair work, municipal power utility work, or other construction or maintenance trades; efficiency in the use of hand tools and machine tools; ability to perform semi-skilled manual tasks without constant supervision; ability to learn trade skills and methods; ability to understand and carry out oral and written directions; integrity; physical condition commensurate with the demands of the position.

MUST MEET MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma and One (1) year of experience as an electrician's helper, mechanic's helper, construction laborer, telecommunications utility laborer (performing related line construction work).

ADDITIONAL REQUIREMENT: Possession, at time of appointment and during service in this classification, of a valid New York State Motor Vehicle Operator's license appropriate for the type of vehicles which the employee may operate.