

REGISTERED NURSE SUPERVISOR I (PUBLIC HEALTH) – CHAUTAUQUA COUNTY GOVERNMENT OFFICES DEPARTMENT OF HEALTH

Chautauqua County Department of Health is accepting applications for a Registered Nurse Supervisor I (Public Health) in the Mayville, NY office. This is an important entry-level supervisory position involving professional nursing work. The Registered Nurse Supervisor I (Public Health) position is distinguished by the need for maturity, leadership skills, problem-solving abilities and the exercise of independent judgment and decision-making. The work is distinguished by the assignment of significant program coordinative, supervisory, or management functions for part or the entire county. This class is constructed to function in the capacity of a public health nurse 1 as defined in 10 CRR-NY 11.40. Supervision may be exercised over registered professional nursing staff, health aides and clerical staff. Does related work as required. This position is full-time at 35 hours/week. Starts at \$30.76/hour with benefits.

Typical Job Duties:

- Interviews and counsels patients and/or families in a variety of settings including patient's home and Mobile Health Vehicle) regarding reproductive health, post-partum care, breastfeeding support, the prevention of sexually transmitted diseases/HIV, lead poisoning prevention and more;
- Takes medical history, makes nursing assessment, conducts general health counseling and education aimed at the prevention of illness and the attainment of optimal health;
- Performs pregnancy testing, provides all option counseling and referrals;
- Takes vital signs, performs physical examination, tuberculin skin testing, venipuncture and takes laboratory specimens as required by clinic protocol;
- Reviews immunization history and administers needed immunizations according to New York State guidelines;
- Dispenses and/or administers prescribed contraceptives and/or medications according to Nurse Practitioner instructions or Medical Doctor standing orders;
- Assesses developmental status of infants and toddlers;
- Provides appropriate referral information;
- Plans for, supervises and coordinates a health program or significant component element of a health program;
- Supervises the daily work activities of subordinate staff;
- Reviews patient records for accuracy and completeness, reviews lab reports and initiates follow-up;
- Assists with the orientation of new personnel;
- Performs or oversees the ordering of vaccine/medication/clinic supplies and the stocking of exam and interviewing rooms, including Mobile Health Vehicle;
- Serves as a resource person for other staff members;
- Provides community contacts and education as necessary;
- Performs case management for patients or families as necessary;
- Performs related record keeping and assists with monthly statistical reports;
- Performs communicable disease investigation and epidemiological follow-up.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title.

Chautauqua County Offers A Comprehensive Benefits Package Which Includes:

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| - Health Insurance (including Dental & Vision plan) | - 13 Paid Holidays |
| - Health Savings Account (partially funded by the County) | - Vacation & Sick Time |
| - Personal Days | |
| - NYSLERS Pension | - NYS Deferred Compensation |
| - Eligible for Federal Public Service Loan Forgiveness | - Wellness Program |

Must Meet Minimum Qualifications: Must be in possession of a Bachelor's degree in Nursing from a regionally accredited or New York State registered four-year college or university.

Additional Requirements: Must possess a valid license issued by the State of New York to practice as a Registered Professional Nurse at the time of application, appointment and during service in this classification. Must also be able to meet the regular transportation requirements in carrying out field work assignments at time of appointment and during service in this classification.

NOTE: Candidates who possess credentials from other states for which New York maintains reciprocity will be approved conditionally pending proof of New York State Certification. Qualifications are written to meet those contained in 10 CRR-NY 11.41 for a public health nurse 1.

Application Process: Interested candidates must complete an original Chautauqua County Government Application for Employment/Examination available on the county's website: chqgov.com and **return it along with copy of your college transcripts/degree and RPN license**, to Chautauqua County Department of Human Resources, Gerace Office Building – Room 144, 3 North Erie St, Mayville, NY 14757 or email completed application (including signature) to Countyemploy@chqgov.com

Chautauqua County is an Equal Opportunity Employer